Willamette Motor Club

Meeting Minutes

March 19, 2020

**Members present:** John Juhring, Chris Davie, Aspen Padilla, Steve Newby, Mike Glass

(virtual meeting; only board members due to social distancing requirements)

**Meeting Called to Order: 7:03pm**

Approval of February Meeting minutes

Corrections: none!

**Minutes approved.**

Webmaster Report – not present

Website updated with info about driver school and event 1

Treasurer Report

* Membership - 57
* Includes memberships paid to date
* These numbers are a bit hypothetical, as they include expenses incurred for our cancelled events, but do not include any registration fees.
* ORP is not included as we have paid nothing and received nothing. Several ORP entrants claimed the WMC member rate, but have not paid 2020 dues.

**Old Business**

* Equipment Trailer Actions
  + AR for John - Checklist for returning trailer to the storage unit.
    - Postponed due to postponing event. Will still do this, but at a later date
  + Insurance report from Chris
    - No update so far from insurance agent who said they would look into it
* Equipment updates
  + Cones
    - John worked out a deal with a traffic safety company in Portland that sells cones and was willing to sell them to WMC at wholesale price. Purchased 50@$4.62
    - Can get more if we like them or keep looking if we don’t
    - Ed picked them up
* Event Sites for 2020: Status report
  + John started a spreadsheet with checklist of requirements for each event (permits, site fees, insurance, etc)
  + Volcanoes
    - Event 1 paid, COI received.
    - Prefer to postpone rather than cancel.
    - Chris cancelled insurance but premium not refunded; will go toward a future certificate.
    - Communication with rep has been positive so far. He wants to make a long-term relationship.
  + ORP
    - BCA board wants to move forward with the event.
    - Options:
      * **Postpone** - Hold off until after National Emergency, hopefully this year
        + Need more info from ORP about later availability and any associated cost for being in high-demand part of the season
      * **Proceed** - Appears not to be illegal, so can apparently proceed if able to maintain 3’ between participants. Would fully refund anyone who requested it.
      * **Cancel** - Do it next year and not try to reschedule this year
        + Idea to cover our half of the cost if ORP won’t waive fee, but expect that they would.
    - **Decision:** Unanimous agreement to postpone. This still gives people something to look forward to, but doesn’t exclude concerned potential participants.
  + Evergreen: Steven & Emily
    - Deposit paid ($250). Probably can be moved forward if event postponed.
    - Need City of McMinnville permit. Chris usually does this 3-4 weeks before event
    - **Steve will check with McMinnville about whether holding the event seems likely at this time. John will send Steve the application form.**
    - Delay decision to hold or postpone this event until closer to April meeting.
  + Bible Creek
    - Steve forwarded John an email confirming first date.
    - Need info about any residual issues with COI; waiting for Bible Creek contact
    - Road = BLM, Parking lot = state forest
  + Palm Harbor Homes – Albany
    - Initial communication was promising, but fell off recently. Could be because of current events.
* Adding Bank Account - Chris
  + Keep account with Columbia Bank and add a savings account to earn interest
  + TAB Bank (in UT); savings rates have been cut nationally, but this one has >1% rate
  + Unfortunately, no local banks had requirements we could meet (eg. minimum deposit)

**Other Old Business**

Reminder of need for ladder at the storage unit. We should get one when it’s safe to shop again.

**New Business**

* AX#1 – Refunds or Credits forward?
  + Several members requested credit; some requested refund
  + Chris refunded driver school entries in MSR
  + **John will look into figuring out how to carry credit forward (ask MSR via email)**
  + A bit more labor to track who has a credit; it might show up automatically in MSR at next registration. **Chris will investigate in MSR.**
  + Suggested message: “Unless you request a refund by 03/25/2020 (or some date), you’ll get a credit to be used at a future event.”
* Discuss what the protocols should be with the current coronavirus situation
  + We can’t assemble the membership to discuss and vote
  + What decisions should the board make on its own, if any, vs sending out for a membership vote… or at least membership input? Major items should at least get member input
  + Reminder: By-laws say board *can* make decisions without membership vote. (In this case, it was the right thing to do, and no major issues needed decisions.)
  + Suggestion to post and email agenda a week before the meeting, ask for member input, then post minutes as soon as possible (treasurer report redacted)
  + **John will post this plan on Facebook and post by email**

**Other New Business**

None.

**Meeting adjourned 8:00pm**